

**Meeting
Board of Directors
Surprise Valley Electrification Corp.
January 12, 2023**

1. The scheduled meeting of the Board of Directors of Surprise Valley Electrification Corp. was held on the 12th day of January 2023, at the Surprise Valley Electrification Corp. office in Alturas, California at 10:32 a.m.

The meeting was called to order by President Dennis Flynn. Directors present at the meeting were Raymond Cloud, Scott Warner, Wes Cook, Kyle Weber, Craig Joiner and John Erquiaga.

Also present at the meeting were General Manager Bradley Kresge, Administrative Secretary Melissa Cavasso, Controller Accountant Joseph Johnson, Member Service Manager DJ Northrup, Billing Administrator Melissa Royce, Engineer John Minto, Operations Manager Dennis Reed and Company Attorney Ray Kindley.

Member present was Janie Erkiaga.

2. Chair appointed Administrative Secretary, Melissa Cavasso, to take the minutes.

3. Changes or additions to the agenda:

5B. Correspondence- Ross Henricks

7A. New Business- Director Conflict of Interest Policy

Open Session

1. Reading of previous Board Meeting Minutes- Director Wes Cook made a motion to approve the minutes of the December 8, 2022 Board Meeting, Kyle Weber seconded, motion passed.

2. Manager's Report-

A. General Manager, Bradley A. Kresge presented the following to the Board:

- **2023 Budget**
- **Apprentice hires- Leonard McLaughlin & Josh Alves**
- **Audit preparation**

B. Operations Report, Dennis Reed:

- **California Crew jobs**
- **Oregon Crew jobs**
- **Outages**
- **Safety Meeting**
- **Trees**

C. Engineer, John Minto:

- **CA & OR site visits for new construction**
- **NISC mapping**
- **Switch yard mapping**

D. Member Services, DJ Northrup:

- **Electrical Safety**
- **Pump Tests**
- **Energy Efficiency**
- **Lighting Projects**

E. Billing Administrator, Melissa Royce:

- **NISC Capital Credit calls/checks**
- **Smart Hub**
- **New rate changes**
- **Irrigation budget letter**

3. Member Discussion Period:

A. Janie Erkiaga- Asked the Board if we had a lot of feedback due to the rate increase and appreciated the detailed rate increase letter that was mailed to the members. She also complimented the General Manager along with the SVEC staff stating the company has improved and is headed in the right direction.

4. Association Update:

A. None

5. Correspondence:

A. Thank you call from Billy Curry

B. Thank you call from Ross Henricks

6. Old Business: None.

7. New Business: None.

8. Policy Review: Directors Conflict of Interest Policy- Under review until February Board Meeting.

9. Capital Credits: Craig Joiner made a motion to approve Capital Credits retirement of \$22,289.87 representing early discounted retirements of estates, member agreements, and/or those leaving the system. This amount comprises \$20,060.84 donated to the cooperative and \$2,229.03 appropriated to members. John Erquiaga seconded; motion passed.

There being no further business open session of the meeting was adjourned at 11:05 a.m.

*Open session was continued at 12:03 p.m.

Director Raymond Cloud made a motion to approve the 2023 Operating Budget, Director John Erquiaga seconded, motion passed.

There being no further business open session of the meeting was adjourned at 12:04 p.m.

*Open session was continued at 2:04 p.m.

Director Scott Warner made a motion to appoint Raymond Cloud as the Voting Delegate and Kyle Weber as the Alternate for the NRECA Annual & Regional Meeting, Director Wes Cook seconded, motion passed.

There being no further business open session of the meeting was adjourned at 2:06 p.m.

Closed Session

- 1. Approval of New & Cancelled Memberships- Approved- Kyle Weber/Wes Cook**
- 2. Write Offs- Approved- \$4,246.92 Craig Joiner/John Erquiaga**
- 3. Financials**
- 4. Board Discussion**
- 5. 2023 Budget**

Sincerely,

Raymond J. Cloud, Secretary