

**Meeting  
Board of Directors  
Surprise Valley Electrification Corp.  
June 22, 2023**

**1. The scheduled meeting of the Board of Directors of Surprise Valley Electrification Corp. was held on the 22nd day of June 2023, at the Surprise Valley Electrification Corp. office in Alturas, California at 10:33 a.m.**

**The meeting was called to order by President Dennis Flynn. Directors present at the meeting were Raymond Cloud, Scott Warner, Wes Cook, Kyle Weber, Craig Joiner, and John Erquiaga.**

**Also present at the meeting were General Manager Bradley Kresge, Administrative Secretary Melissa Cavasso, Member Service Manager DJ Northrup, Engineer John Minto, Operations Manager Dennis Reed, Controller Accountant Joseph Johnson, and Company Attorney Shoshana Baird. Billing Administrator Melissa Royce was absent.**

**Member present-Donald Robinson.**

**2. Chair appointed Administrative Secretary, Melissa Cavasso, to take the minutes.**

**3. Changes or additions to the agenda:**

**Correspondence A. Rylan Hughes**

**Old Business A. Prior Annual Meeting Minutes**

**Policy Review A. GP 104.0 Document Retention Policy**

## **Open Session**

**1. Reading of previous Board Meeting Minutes- Director Wes Cook made a motion to approve the minutes of the May 25, 2023 Board Meeting, Kyle Weber seconded, motion passed.**

## **2. Manager's Report-**

**A. General Manager, Bradley A. Kresge presented the following to the Board:**

- **Jr. Livestock sale**
- **General Pacific dividend check**
- **Material status**
- **Nominating Committee meeting**
- **Jessica Nelson from GSPC presentation**

**B. Operations Report, Dennis Reed:**

- **California Crew jobs**
- **Oregon Crew jobs**
- **Outages**
- **Tools & Trucks**
- **Safety Meeting**
- **Trees**

**C. Engineer, John Minto:**

- **CA & OR site visits for new construction**
- **Mapping system**

**D. Member Services, DJ Northrup:**

- **Annual Meeting**
- **Nomination Committee Meeting**

**E. Billing Administrator, Melissa Royce:**

- **GM- Bradley Kresge reported that Smart Hub numbers keep rising**

## **3. Member Discussion Period:**

**A. None**

## **4. Association Update:**

**A. None.**

## **5. Correspondence:**

A. Thank you card from Rylan Hughes.

**6. Old Business:** A. Prior Annual Meeting Minutes- Director Wes Cook made a motion to approve the 2019, 2021, & 2022 Annual Meeting Minutes, Director Craig Joiner seconded, motion passed.

**7. New Business:** A. Wildfire Mitigation Plan- Director Raymond Cloud made a motion to approve the Wildfire Mitigation Plan, Director John Erquiaga seconded, motion passed.

B. RUS Form 219 Inventory of Work Orders- Director Craig Joiner made a motion to approve RUS Form 219 Inventory of Work Orders, Director Kyle Weber seconded, motion passed.

**8. Policy Review:** A. GP 104.0 Document Retention Policy- Director John Erquiaga made a motion to approve GP 104.0 Document Retention Policy, Director Raymond Cloud seconded, motion passed.

**9. Capital Credits:** Craig Joiner made a motion to approve Capital Credits retirement of \$779.67 representing early discounted retirements of estates, member agreements, and/or those leaving the system. This amount comprises \$779.67 donated to the cooperative and \$0.00 appropriated to members. Wes Cook seconded, motion passed.

There being no further business open session of the meeting was adjourned at 11:30 a.m.

## **Closed Session**

1. Approval of New & Cancelled Memberships- Approved-  
Craig Joiner/Scott Warner
2. Write Offs- Approved-  
\$3,614.56 Wes Cook/John Kyle Weber
3. Financials
4. Board Discussion

Sincerely,

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Raymond J. Cloud, Secretary