

**Meeting  
Board of Directors  
Surprise Valley Electrification Corp.  
May 23, 2024**

**1. The scheduled meeting of the Board of Directors of Surprise Valley Electrification Corp. was held on the 23rd day of May 2024, at the Surprise Valley Electrification Corp. office in Alturas, California at 10:29 a.m.**

**The meeting was called to order by President Dennis Flynn. Directors present at the meeting were Raymond Cloud, Scott Warner, Wes Cook, Kyle Weber, John Erquiaga, and Craig Joiner.**

**Also present at the meeting were General Manager Bradley Kresge, Administrative Secretary Melissa Cavasso, Billing Administrator Melissa Royce, Engineer John Minto, Member Service Manager DJ Northrup, Operations Manager Dennis Reed, and Company Attorney Shoshana Baird. Controller Accountant Joseph Johnson was absent.**

**No members were present at the Board Meeting.**

**2. Chair appointed Administrative Secretary Melissa Cavasso to take the minutes.**

**3. Changes or additions to the agenda:**

**5. Correspondence: A. Dennis O Brien**

**8. Policy Review: B. Easements-Distribution Lines And Transmission Lines**

## **Open Session**

**1. Reading of previous Board Meeting Minutes- Director Wes Cook made a motion to approve the minutes of the April 25, 2024 Board Meeting, Director John Erquiaga seconded, Board voted unanimously.**

## **2. Manager's Report-**

**A. General Manager, Bradley A. Kresge presented the following to the Board:**

- Sexual Harassment employee training**
- Safety & violence in the work place, group discussion**
- Junior Livestock show & sale**
- John Minto's new work truck came in & will be selling older trucks soon**
- 2024 meter change out project**

**B. Operations Report, Dennis Reed:**

- California crew jobs
- Oregon crew jobs
- Outages & Fires
- Tools & Trucks
- Safety Meeting
- Trees

**C. Engineer, John Minto:**

- New construction

**D. Member Services, DJ Northrup:**

- Nomination Committee
- Ruralite
- Nomination Committee Meeting
- Annual Meeting

**E. Billing Administrator, Melissa Royce:**

- Pump books
- Capital credit correspondence
- Meter change update
- Pre-bill reporting
- Smart Hub/Auto pay
- Capital Credit communication to members

**3. Member Discussion Period:**

A. None

**4. Association Update:**

A. None

**5. Correspondence:**

A. Dennis O'Brien thank you call

**6. Old Business:**

A. None

## **7. New Business:**

**A. Raymond Clouds Business Expenses- Director Craig Joiner made a motion to approve Raymond Clouds business expenses for the Legislative Rally held in Washington, D.C. from April 20th-25<sup>th</sup> 2024, Director Kyle Weber seconded; Board voted unanimously.**

## **8. Policy Review:**

**A. General Policy 309.1 Allocation and Retirement of Patronage Capital- Director Craig Joiner made a motion to approve General Policy 309.1 Allocation and Retirement of Patronage Capital and Director John Erquiaga seconded, Board voted unanimously.**

**Open session was adjourned for lunch at 12:04 p.m.**

**Open session was continued at 1:10 p.m.**

**B. General Policy 405.0 Easements-Distribution Lines and Transmission Lines- Director Raymond Cloud made a motion to approve General Policy 309.1 Easements-Distribution Lines and Transmission Lines, Director Craig Joiner seconded, Board voted unanimously.**

## **9. Capital Credits: None**

**There being no further business open session of the meeting was adjourned at 1:12 p.m.**

## **Closed Session**

- 1. Approval of New & Cancelled Memberships: Approved- Wes Cook/Kyle Weber**
- 2. Write Offs: Approved for \$3,051.09- Raymond Cloud/John Erquiaga**
- 3. Financials**
- 4. Board Discussion**

**Sincerely,**

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**Raymond J. Cloud, Secretary**