

**Meeting
Board of Directors
Surprise Valley Electrification Corp.
July 25, 2024**

1. The scheduled meeting of the Board of Directors of Surprise Valley Electrification Corp. was held on the 25th day of July 2024, at the Surprise Valley Electrification Corp. office in Alturas, California at 10:33 a.m.

The meeting was called to order by President Dennis Flynn. Directors present at the meeting were Raymond Cloud, Scott Warner, Wes Cook, Kyle Weber, and Craig Joiner. Director John Erquiaga was absent.

Also present at the meeting were General Manager Bradley Kresge, Billing Administrator Melissa Royce, Engineer John Minto, Member Service Manager DJ Northrup, Controller Accountant Joseph Johnson, Operations Manager Dennis Reed, and Company Attorney Shoshana Baird. Administrative Secretary Melissa Cavasso was absent.

No members were present at the Board Meeting.

2. Chair appointed Billing Administrator Melissa Royce to take the minutes.

3. Changes or additions to the agenda:

- 5. Correspondence: A. Max Forrest note**
- New Business: A. RUS Form 219 Inventory of Work Orders**

Open Session

1. Reading of previous Board Meeting Minutes- Director Wes Cook made a motion to approve the minutes of the June 27, 2024 Board Meeting, Director Kyle Weber seconded, Board voted unanimously.

2. Manager's Report-

A. General Manager, Bradley A. Kresge presented the following to the Board:

- Good to be back from vacation. Many emails to review & appreciates staff keeping everything running while he was out of the office.**
- Dividend check from General Pacific**

B. Operations Report, Dennis Reed:

- California crew jobs**
- Oregon crew jobs**
- Outages & fires**
- Tools & trucks**
- Safety meeting**
- Trees**

C. Engineer, John Minto:

- New construction
- Pole changeouts
- Staked re-route into Thorntons (Crooked Creek)
- Transmission pole changeout in Likely- straightened the crooked line
- Alturas Ranches pump upgrade

D. Member Services, DJ Northrup:

- Annual Meeting
- 2025 Ruralite/Pioneer Calendar

E. Billing Administrator, Melissa Royce:

- Transfers of service/requests for billing statements etc.
- Outage calls
- New pay by phone system launch
- New account set up for billing
- SmartHub/Autopay numbers

3. Member Discussion Period:

A. None

4. Association Update:

A. None

5. Correspondence:

A. Max Forrest thank you note

6. Old Business:

A. None

7. New Business: RUS Form 219 Inventory of Work Orders- Director Craig Joiner made a motion to approve RUS Form 219 Inventory of Work Orders for \$517,585.62, Director Raymond Cloud seconded, Board voted unanimously. Construction began in January 2024 and was completed by the end of June 2024, which was part of the original plan.

8. Policy Review: None

9. Capital Credits: Director Wes Cook made a motion to approve Capital Credits retirement of \$28,127.54 representing early discounted retirements of estates, member agreements, and/or those leaving the system. This amount comprises \$26,727.58 donated to the cooperative and \$1,399.96 appropriated to members. Director Scott Warner seconded; motion passed.

There being no further business open session of the meeting was adjourned at 11:09 a.m.

Closed Session

- 1. Approval of New & Cancelled Memberships:
Approved- Kyle Weber/Craig Joiner**
- 2. Write Offs: Approved for \$3,486.15- Craig Joiner/Scott Warner**
- 3. Financials**
- 4. Board Discussion**

Sincerely,

Raymond J. Cloud, Secretary