

**Meeting
Board of Directors
Surprise Valley Electrification Corp.
September 26, 2024**

1. The scheduled meeting of the Board of Directors of Surprise Valley Electrification Corp. was held on the 26th day of September 2024, at the Surprise Valley Electrification Corp. office in Alturas, California at 10:40 a.m.

The meeting was called to order by President Dennis Flynn. Directors present at the meeting were Raymond Cloud, Scott Warner, Wes Cook, Kyle Weber, Craig Joiner, and John Erquiaga. Director Raymond Cloud was absent.

Also present at the meeting were General Manager Bradley Kresge, Administrative Secretary Melissa Cavasso, Billing Administrator Melissa Royce, Engineer John Minto, Controller Accountant Joseph Johnson, Operations Manager Dennis Reed, and Company Attorney Shoshana Baird. Member Service Manager DJ Northrup was absent.

Member Janie Erkiaga was present via conference call.

2. Chair appointed Administrative Secretary Melissa Cavasso to take the minutes.

3. Changes or additions to the agenda:

4. Association Update: A. Golden State Annual Meeting

5. Correspondence: E. Leroy & Pat Hudson

7. New Business: D. Board Resolution 24-03 Washington Federal Certificate of Deposit
E. Board Resolution 24-04 Washington Federal Irrevocable Letter of Credit

Open Session

1. Reading of previous Board Meeting Minutes: Director Wes Cook made a motion to approve the minutes of the August 22, 2024 Board Meeting, Director Kyle Weber seconded, Board voted unanimously.

2. Manager's Report:

A. General Manager, Bradley A. Kresge presented the following to the Board:

- Annual Meeting update
- Jessica Nelson with GSPC will attend October Board Meeting

B. Operations Report, Dennis Reed:

- California crew jobs
- Oregon crew jobs
- Outages & fires
- Tools & trucks
- Safety meeting
- Trees

Continued Manager's Report:

- C. Engineer, John Minto:
 - New Construction
- D. Member Services, DJ Northrup: None
- E. Billing Administrator, Melissa Royce:
 - Irrigation letters
 - Pump books/blank meters
 - Test billing, pre- bill reports
 - New construction billing accounts
 - SmartHub/Autopay numbers

3. Member Discussion Period:

A. Member, Janie Erkiaga commented that she enjoyed the drive-through Annual Meeting.

4. **Association Update:** General Manager, Bradley A. Kresge reported on the details of the Golden State Annual Meeting held in Sacramento, CA.

5. Correspondence:

- A. Thank you Facebook post from Greg Williamson
- B. Thank you card from the City of Paisley
- C. Thank you note from Eleanor Brandenburg
- D. Thank you card from Lake Cty. Market Sale
- E. Thank you card from Leroy & Pat Hudson

6. Old Business:

- A. Golden State Budget - Director Craig Joiner made a motion to approve the Golden State Budget, Director John Erquiaga seconded, Board voted unanimously.

7. New Business:

- A. Ray Cloud GSPC Expense Report- Director Kyle Weber made a motion to approve Ray Clouds GSPC expense report, Director Scott Warner seconded, Board voted unanimously.
- B. Acceptance of the Annual Meeting Minutes- Director Craig Joiner made a motion to accept the 2024 Annual Meeting Minutes, Director Kyle Weber seconded, Board voted unanimously.
- C. Approval of the Special Board Meeting Minutes held after the Annual Meeting- Director John Erquiaga made a motion to accept the Special Board Meeting Minutes held after the Annual Meeting, Director Craig Joiner seconded, Board voted unanimously.
- D. Board Resolution 24-03 Washington Federal Certificate of Deposit- Director Wes Cook made a motion to approve Board Resolution 24-03 Washington Federal Certificate of Deposit, Director Kyle Weber seconded, Board voted unanimously.

Continued New Business:

E. Board Resolution 24-04 Washington Federal Irrevocable Letter of Credit- Director John Erquiaga made a motion to approve Board Resolution 24-04 Washington Federal Certificate of Deposit, Director Scott Warner seconded, Board voted unanimously.

8. Policy Review: None

9. Capital Credits: None

There being no further business open session of the meeting was adjourned at 11:31 a.m.

Closed Session

1. Approval of New & Cancelled Memberships:
Approved- Kyle Weber/Wes Cook
2. Write Offs: Approved for \$2,055.26- Craig Joiner/John Erquiaga
3. Financials
4. Board Discussion

Sincerely,

Raymond J. Cloud, Secretary