

**Meeting
Board of Directors
Surprise Valley Electrification Corp.
January 25, 2024**

1. The scheduled meeting of the Board of Directors of Surprise Valley Electrification Corp. was held on the 25th day of January 2024, at the Surprise Valley Electrification Corp. office in Alturas, California at 10:30 a.m.

The meeting was called to order by President Dennis Flynn. Directors present at the meeting were Raymond Cloud, Wes Cook, John Erquiaga, Craig Joiner, and Kyle Weber. Director Scott Warner was absent.

Also present at the meeting were General Manager Bradley Kresge, Administrative Secretary Melissa Cavasso, Operations Manager Dennis Reed, Billing Administrator Melissa Royce, Member Service Manager DJ Northrup, Engineer John Minto, and Company Attorney Shoshana Baird via conference call. Controller Accountant Joseph Johnson was absent.

Member Janie Erkiaga was present via conference call.

2. Chair appointed Administrative Secretary Melissa Cavasso to take the minutes.

3. Changes or additions to the agenda:

- 7. New Business C. RUS Form 219 Inventory of Work Orders**
- D. NRECA Benefit Letter Audit of Engagement**

Open Session

1. Reading of previous Board Meeting Minutes- Director Wes Cook made a motion to approve the minutes of the December 28, 2023 Board Meeting, Director Craig Joiner seconded, motion passed.

2. Manager's Report-

A. General Manager, Bradley A. Kresge presented the following to the Board:

- Audit schedule**
- Car show at SVEC parking lot for cancer fund raiser on June 15, 2024**
- Polling place for Alturas voters**
- General Pacific dividend check**

Continued Manager's Report

- **Midstate Electric license plates**
- **Winter storms in Oregon**

B. Operations Report, Dennis Reed:

- **California Crew jobs**
- **Oregon Crew jobs**
- **Outages**
- **Tools & Trucks**
- **Safety Meeting**
- **Trees**

C. Engineer, John Minto:

- **New construction**
- **Mapping system**

D. Member Services, DJ Northrup:

- **Pump testing**
- **Energy efficiency**
- **Lighting projects**

E. Billing Administrator, Melissa Royce:

- **Smart Hub/Auto pay numbers**
- **New jobs**
- **Capital credit calls**
- **Rate increase letters**
- **Mapping system**

3. Member Discussion Period:

A. Member Janie Erkiaga wished everyone a happy new year.

4. Association Update: General Manager, Bradley A. Kresge presented the following to the Board:

A. Golden State Meeting

B. ORECA Update

5. Correspondence:

A. None

6. Old Business: None.

7. New Business:

- A. **2024 NRECA Voting Delegate-** Director Craig Joiner made a motion to appoint Raymond Cloud as the Voting Delegate and Kyle Weber as the Alternate for the NRECA Annual & Regional Meeting, Director John Erquiaga seconded, motion passed.
- B. **Ray Clouds GSPC Virtual Board Meeting Expenses-** Director Wes Cook made a motion to approve Ray Clouds GSPC Virtual Board Meeting Expenses and Director Kyle Weber seconded, motion passed.
- C. **RUS Form 219 Inventory of Work Orders-** Director Ray Cloud made a motion to approve the RUS Form 219 Inventory of Work Orders and Director John Erquiaga seconded, motion passed.
- D. **NRECA Benefit Letter Audit of Engagement-**Director Craig Joiner made a motion to approve the NRECA Benefit Letter of Engagement, Director Kyle Weber seconded, motion passed.

8. Policy Review: None.

9. Capital Credits: Director Wes Cook made a motion to approve Capital Credits retirement of \$18,468.45 representing early discounted retirements of estates, member agreements, and/or those leaving the system. This amount comprises \$16,621.60 donated to the cooperative and \$1846.85 appropriated to members. Director Kyle Weber seconded, motion passed.

There being no further business open session of the meeting was adjourned at 11:17 a.m.

Closed Session

- 1. **Approval of New & Cancelled Memberships:** Approved- Wes Cook/Craig Joiner
- 2. **Write Offs-**No Board action required
- 3. **Financials**
- 4. **Board Discussion**

Sincerely,

Raymond J. Cloud, Secretary