

**Meeting  
Board of Directors  
Surprise Valley Electrification Corp.  
June 26, 2025**

1. The scheduled meeting of the Board of Directors of Surprise Valley Electrification Corp. was held on the 26th day of June 2025, at the Surprise Valley Electrification Corp. office in Alturas, California at 10:29 a.m.

The meeting was called to order by President, Dennis Flynn. Directors present at the meeting were Raymond Cloud, Scott Warner, Wes Cook, Kyle Weber, and Craig Joiner. Director John Erquiaga was absent.

Also present at the meeting were General Manager Bradley Kresge, Administrative Secretary Melissa Cavasso, Operations Manager Dennis Reed, Billing Administrator Melissa Royce, Member Service Manager DJ Northrup, Engineer John Minto, Controller Accountant Joseph Johnson, and Company Attorney Shoshana Baird.

2. Chair appointed Administrative Secretary, Melissa Cavasso to take the minutes.

3. Changes or additions to the agenda: None

## **Open Session**

1. Reading of previous Board Meeting Minutes: Director Wes Cook made a motion to approve the minutes of the May 22, 2025 Board Meeting, Director Kyle Weber seconded, Board voted unanimously.

## **2. Manager's Report:**

A. General Manager, Bradley A. Kresge presented the following to the Board:

- Modoc Junior Livestock Sale
- Rotary Duck Race

B. Operations Report, Dennis Reed:

- California crew jobs
- Oregon crew jobs
- Outages & fires
- Tools & trucks
- Safety meeting
- Trees

C. Engineer, John Minto:

- New construction
- Retirements/Conversions

D. Member Services, DJ Northrup:

- Nomination Committee
- Ruralite
- Nomination Committee Meeting
- Annual Meeting & Member Appreciation Day

E. Billing Administrator, Melissa Royce:

- PZM App
- NISC- New Multichannel Messenger
- Planned outages
- 5 Day reminder calls
- Mapping
- Budget plan billing statements
- Meter reader notes/New accounts
- Smart hub/Auto pay

3. Member Discussion Period: None

4. Association Update: None

5. Correspondence: None

6. Old Business: None

7. New Business:

- A. Fire Mitigation Plan: Director Raymond Cloud made a motion to approve the SVEC Wildfire & Mitigation Plan - 2025 Update and Director Craig Joiner seconded, Board voted unanimously.
- B. Region 9 Meeting: Administrative Secretary, Melissa Cavasso shared with the Board the details of the Region 9 Meeting in Bellevue, WA on Oct. 6-8, 2025 & the reservation deadline.
- C. Board Resolution 25-01: Director Craig Joiner made a motion to approve Board Resolution 25-01 Amending and Rescinding Board Policies and Director Kyle Weber seconded, Board voted unanimously.

8. Policy Review: 2025 General Policy Updates: Amended Board Policies 304.0 (Retail Rates), 305.0 (Consumer Accounting Practices), 308.1 (Collection of Unpaid Accounts and Bad Debt Reserve), 310.0 (Purchase of Vehicles), 311.0 (Financial Forecast and Plan), 312.0 (Purchasing Practices and Procedures), 402.0 (Line Extension Policy), 406.0 (Relocation of Lines), 407.0 (Meter Testing), and 408.0 (Cooperative Liability for Damages to Consumer and Public Property) ; and Rescinds Board Policy 402.1 (Installation of Phase Converters).

**9. Capital Credits:** Director Wes Cook made a motion to approve Capital Credits retirement of \$135.49 representing early discounted retirements of estates, member agreements, and/or those leaving the system. This amount comprises \$128.71 donated to the cooperative and \$6.78 appropriated to members. Director Scott Warner seconded, motion passed.

**Unclaimed Capital Credits:** Director Craig Joiner made a motion to send a letter to the membership from Board President, Dennis Flynn, regarding a bylaw change for Unclaimed Capital Credits to be approved at the 87<sup>th</sup> Annual Membership Meeting by ballot on September 13, 2025. Director Raymond Cloud seconded, Board voted unanimously.

There being no further business open session of the meeting was adjourned at 11:10 a.m.

### **Closed Session**

1. Approval of New & Cancelled Memberships: Approved by Wes Cook/Kyle Weber
2. Write Offs: Approved for \$2,265.17 by Craig Joiner/Raymond Cloud
3. Financials
4. Board Discussion

Sincerely,

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Raymond J. Cloud, Secretary

Attachment: Unclaimed Capital Credit Letter